

# CBAP Certification Preparation

Duration: 3 days

Want to make sure that you are ready for the CBAP® exam and increase your odds of passing it on the first try?

This comprehensive workshop will prepare you for the Certified Business Analysis Professional™ (CBAP®) exam and help you make the most of the limited study time you have. The course was designed, created, and is taught by CBAP® Recipients to help others focus on the critical areas to study and to provide insights into the exam.

It is current with the framework of knowledge outlined by the Business Analysis Body of Knowledge (BABOK® Guide) version 2.0 and includes over 900 sample CBAP® exam questions to make you ready and know what to expect come test time.

Additionally, you'll learn test-taking tips and strategies, along with other practice exercises to reinforce the material.

## Who Should Attend

This course is designed for all who wish to pass the CBAP® 2.0 certification exam and become a Certified Business Analysis Professional (CBAP®). The course provides 21 CDUs, enough to apply for the CBAP.

## Learning Outcomes

To assimilate the vast amount of information needed to pass the CBAP® exam, there is a mixture of lecture, discussion, exercises, and several practice exams in the course. Be prepared to answer practice tests to simulate the exam, with discussions about why answers were correct or incorrect. Many students find this one of the most helpful parts of the class. You will also learn methods of recall and retention to help retain critical information needed to pass the CBAP® exam.

## What You'll Receive

- Comprehensive 400+ page preparation study guide loaded with key terms, tips, and techniques to help you prepare for the CBAP® exam. Rated the #1 CBAP Prep Guide on Amazon.com.
- 150-question "take home" exam simulation with detailed answer explanations, combined with the online study exam provides a focused continuing learning experience.
- Free 90-day subscription to our online CBAP® study exam simulator (with over 900 randomized questions and detailed answer explanations).
- PDF (Virtual) or hard-copy (in-person) of the IIBA's BABOK® Guide
- BABOK® Study Tables, an overview of the BABOK® Guide in a comprehensive, detailed, and highly visual package.
- In-class exams with realistic practice questions and answer explanations.
- Class discussions that dissect practice questions to learn how to analyze and answer them.

## Course Contents

CBAP Certification Preparation Course – In-person classes – 3 days / Virtual (Live online) – 6 sessions. Anytime Learning – 18 Modules. Provides 21 contact hours, enough to apply for the CBAP.

## Introduction to CBAP® Certification

- Overview of certification process, requirements, and application tips
- CBAP® Exam overview

## BABOK® Framework

- 7 Key Knowledge Areas
- BABOK® Terminology

## Business Analysis Planning And Monitoring

- Overview, Inputs and Outputs
- Planning the Requirements Approach
- Identifying and Analyzing Stakeholders
- Estimating BA Activities
- Techniques for Planning

## Requirements Elicitation

- Overview, Inputs and Outputs
- Prepare for Elicitation
- Conduct Elicitation Activity
- Document Elicitation Results

## Requirements Management and Communication

- Overview, Inputs and Outputs
- Manage Solution Scope and Requirements
- Manage Requirements Traceability
- Prepare Requirements Package

## Enterprise Analysis

- Overview, Inputs and Outputs
- Define Business Need
- Assess Capability Gaps
- Determine Solution Approach

## Requirements Analysis

- Overview, Inputs and Outputs
- Prioritize Requirements
- Organize Requirements
- Specify and Model Requirements

## Solution Assessment and Validation

- Overview, Inputs and Outputs
- Assess Proposed Solution
- Allocate Requirements
- Validate Solution

## Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills

## Test-Taking Strategies

- The exam process: what to expect
- Study and test tips
- Creating your own test prep strategy